

Monitoring Report of Targeted Interventions (Uttar Pradesh Project Support Unit)

- Date of Visit** : • 2 Feb 2007
- NGO/ TI Place** : • Sri Bhardwaj Gramodyog Sewa Sansthan (SBGSS)
- Purpose of Visit** : • Monitoring & Supportive visit
PSU Member : • Niraj Kumar Jha, Project Officer, PSU
- NGO Staffs in TI**
- Project Director : Mr. Vimal Pandey.
 - Project Manager : Mr. Deepak Kumar Mishar
 - Counsellor : Mr. Amit Ranjan Mishra
 - Clinic Doctor : Dr. Ramesh Singh
 - Accountant : Mr. Awinash Tripathy
 - ORW : Mr. Akhilesh Anand
 - ORW : Mr. Trivuan Pandey
 - ORW : Mr. Abdual Sattar
 - ORW : Mr. Upendra Chowbey
 - Staff Nurse : Ms. Anita Yadav
 - Peer Educator : Jai Prakash Yadav (MSM)
 - Peer Educator : Suresh (IDU)
 - Peer Educator : Lokendra (IDU)
 - Peer Educator : A.K. Gurung (IDU)
 - Peer Educator : Netain (CSW)
 - Peer Educator : Mrs Maya Tiwari (CSW)
 - Peer Educator : Thakurain (CSW)
 - Peer Educator : Mrs. Shanti (CSW).
 - Peer Eduactor : Mrs Emirita Devi (CSW)
- Intervention Sites visited** :
- Jara
 - Trilokpur
 - Sonualli.

Areas of discussion/ Observation	Remarks
Introduction	UPPSU Project Officer Mr. Niraj Kumar Jha visited Sri Bhardwaj Gramodyog Sewa Sansthan (SBGSS) for monitoring and supportive visit.
Summary of the Visit to Sri Bhardwaj Gramodyog Sewa Sansthan (SBGSS)	During the site visit the PO had meeting with the PD and other staff and had discussion about the progress made in TI project for Sept 2006 till date. The meeting was organised in the field area for the project information and review of the status of the TI.

Intervention Site Information

Target Groups

Group	Number	Name of the ORW
• CSWs	240	all the three ORWs is doing Outreach. Mr.Akhilesh
• MSM	60	
• IDUs	200	
• Truckers	700	

Work has been divided according to the area and ORWs have been given the responsibilities to work in that particular area and they have to do outreach among all the three groups. Mr. Akhilesh has been given the responsibilities to do outreach among truckers. The trucker's area is from Farinda to Sonauli Boarder and the total number of truckers covered is 700.

- The ten areas where the NGO is implementing the TIs is as Follows:

Sites	Name of the ORW	MSM	CSW	IDU
Sonauli Boarder	Abdual Sattar	4	70	100
Khanua	Abdual Sattar	3	21	17
Pahuni	Abdual Sattar	7	15	10
Bargadwana	Trivuan Pandey	4	22	2
Sampatiha	Trivuan Pandey	3	18	6
Eksadwa	Trivuan Pandey	2	22	4
Koloi	Upendra Chowbey	0	15	2
Murila	Trivuan Pandey	4	20	2
Purendra Pur	Upendra Chowbey	2	12	0
Bhagwanpur	Abdual Sattar	5	21	9

At the above sites CSWs,MSM and IDUs are being targetted. Apart from these groups NGO also has truckers as their target groups.

The target groups are from different places of UP and many are coming from Bihar, Adjacent villages and also from Nepal.

All the CSWs are flying and they frequently change their places

Availability- they are available at day time.

	<p>Place- Sonualli boarder area and some of the villages where they are easily available.</p> <p>Habits/drug Use-Some of the CSWs are also IDUs as informed by the PE.</p>
The ORWs & Outreach Activities	<p>During meeting with the NGO staff it came to light that the outreach activities for all the Target Groups i.e. CSWs, MSMs, IDUs and Truckers has been carried out regularly. The NGO has four ORWs. The working area is almost same and they have divided their work according to the target groups.</p>
The Peer Educators	<p>The Organisation has selected 9 Peer Educators. According to the PD and PM all have been placed in the field and work along with the ORWs. The PEs have been chosen from the target community. PEs are very active and they are well aware about the project and the purpose of this project.</p> <p>The PD and PM informed that they identified more then 30 active people from the target groups. Those having experience of work with different NGO and who were vocal and influential in the area they were selected from December 2006. They all are cooperating with the ORWs and interacting with the community.</p>
<p>Programme/Management and Administration</p> <p>❖ Recruitment of Staff</p>	<ul style="list-style-type: none"> ➤ The appointment of all the staff haD been completed in the month September. ➤ Recruitment of staff was through Pannel of the organisation and the advertisement was given in different news paper and short listed some of them and finally selected those who had related experience and qualification. ➤ Appointment letter with terms and condition provided to all the staff. ➤ The project manager has a PG degree in Sociology and has 2 years of experience. Similarly others are also having relevant qualification.
<p>❖ Office Infrastructure</p>	<p>The Information which is provided by PM/PD</p> <ul style="list-style-type: none"> ➤ The computer and printer have been purchased ➤ Internet connection has been subscribed and the telephone connection taken ➤ Audio-visual equipments, has been purchased ➤ The office is four-rooms - one for the PM and other for the meeting place of ORWs and the PEs.
<p>❖ Static Clinic</p>	<ul style="list-style-type: none"> ➤ The doctor has been appointed. The doctor has MBBS degree and work in the organisation on part-time and available for 2 days in a week ➤ Staff nurse timing is 9.30 to 5pm every day. ➤ There is separate arrangement for the static clinic. The clinical staff- the doctor and the counsellor has sitting arrangement in separate room. ➤ Counselling was done at field level as well as at office.
<p>❖ Internal staff meeting</p>	<ul style="list-style-type: none"> ➤ The PD of the organisation Mr. Vimal Pandey and the PM Mr. Deepak Kumar Mishra told that they organise 2 meeting in a month with the staff and PEs are also coming in monthly meeting and minutes were

	<p>prepared by all the staff on rotation basis.</p> <ul style="list-style-type: none"> ➤ all the issues Were well covered and documented ➤ The PD seems to have good involvement in the project and has been appropriately devoting his time to guide the team. ➤ The PD and PM have regular interaction ➤ Action plan is prepared during the monthly meeting all workers do a planning for the month work
<p>❖ Salary Payment</p>	<ul style="list-style-type: none"> ➤ Salary to all the staff is paid through account payee cheque.
<p>❖ Purchase of Office Items</p>	<p>As informed by the PM</p> <ul style="list-style-type: none"> ➤ The service items like clinical equipments, medicines and condoms & lubes have been purchased. ➤ All the supporting vouchers are maintained by accountant.
<p>Behaviour Change Communication</p>	<ul style="list-style-type: none"> ➤ With a total 13 (4 ORWs and 9 PEs) at present the NGO has been able to make some of the routine visits to its intervention area. ➤ All of them have been provided training on basic of HIV and AIDS and they have also given information about their roles and responsibilities. ➤ Three meetings were organised at different places with the target groups <ul style="list-style-type: none"> ✓ One at JARA where more then 50 CSWs were present all of them welcomed the team members and some of them are very vocal and informed that the ORWs and PE informed in regular interaction and they also told that they all are coming for many times and always give information regarding health issues They were also aware about condom usages and the importance of condom usages. ✓ One meeting was organised at Trilokpur and more then 30 CSWs were present there. They told that they regularly visit the office for getting information. They also informed that from where the women are coming and why the young girls are coming in these activities especially from Nepal and adjacent villages. ✓ One meeting is organised at boarder area with CSWs and more then 35 were there. They were discussing that if the project could help them any livelihood they want to do work. They were also asking for medicine that can be providing for general treatment. They also inform that some of them also taking injection and drugs for increasing their sexuality. They have also very good relation with IDUs and they said that they are also waiting to meet all of you they are well aware about HIV and AIDS. They told that due to regular interaction with the staff they are getting information. They are creating awareness with their Peers. ✓ Meeting with IDUs-more then 45 IDUs were there and they responded very well, their awareness level was very high they knew that the sharing of needle is a cause of HIV transmission and they should always use new syringe. They informed us about the

	<p>availability of drug and from where they are taking injection. More than 40% of IDUs are from Nepal and for injecting they are coming to India.</p>
STI Care	<ul style="list-style-type: none"> ➤ The doctor has been visiting the NGO office for 2 days (part-time). For 4 hours. ➤ Clinic medicines and equipments purchased ➤ 10 -15 client at an average coming to the clinic per day
Condom Promotion Activities	<ul style="list-style-type: none"> ➤ The ORWS & PEs has been interacting with the target groups. ➤ They also have penis model for condom demonstration. ➤ They have enough condoms for free distribution and for social marketing.
❖ Condom Outlets	<ul style="list-style-type: none"> ➤ The organisation have selected condom outlets for social marketing ➤ The register of CSM is maintained. The PM also informed that the target groups are more eager to buy the condoms.
Enabling Environment and Community Mobilisation	<ul style="list-style-type: none"> ➤ The team organise several informal and formal meeting with the community members for developing trust. ➤
Reporting System	<ul style="list-style-type: none"> ➤ The NGO maintains all the necessary data in separate folders/registers. ➤ The register for attendance, accounts and purchases, BCC activities, STI patients, etc. has been maintained but needs improvements. ➤ The PM compiles the field data in computer and sends it to the SACS/PSU on monthly basis.
Training and Capacity Building Requirement of NGO Staffs	<ul style="list-style-type: none"> ➤ The PM has taken a few training sessions for his staff. ➤ The staff desired for more training of the same type. ➤ Staff require training on MIS, documentation and reporting ➤ Counsellor require training
Basic Observations & Suggestions	<p>Following are some of the basic observation made during the visit and subsequent suggestion were given to the organisation:</p> <ul style="list-style-type: none"> ➤ The outreach staff develop format for reporting but it was suggested to them to maintain all the records regularly (quantitative as well as quantitative). ➤ The organisation is yet to come up with the proper documentation of their activities. it was suggested to the PM that every activities should be documented properly. ➤ It was suggested to the PM that a map of the area should be prepared ➤ It was observed that the NGO staffs needs proper training as regard with the documentation, record keeping and MIS to manage the data on daily basis.. ➤ Format was provided for counselling record so that proper record maintenance can be done. ➤ The PM was guided on how to work on the systematic reporting of project progress to the UPPSU/UPSACS.

	<ul style="list-style-type: none"> ➤ PSU staff guided the whole team that how the CMIS report prepared. ➤ PO also guided all the ORW that how can they manage their daily record in proper way.
<p>Action Points/Next Course of Action</p>	<ul style="list-style-type: none"> ➤ The PM to strengthen the reporting system ➤ The PM to monitor the field activities of his staff and also observe the session done by ORWs and the Peer Educators. ➤ The ORWs to strengthen their outreach activities ➤ The ORWs to work along with the PEs for the more feasible interaction with the target community ➤ The ORWs to help PEs for reporting system and data accumulation ➤ Each ORWs to compulsorily carry a bag containing the IEC materials, penis model, condoms and lubes. ➤ The PD to ensure that each activity is completed within the time-line ➤ All the staff should be compile the report on time and provide it to PM. ➤ The target groups are very eager to learn more and get more information so proper information should be provided through bcc and IEC material should be available to all. ➤ It was observed that some are very vocal and know the usages of condom. But all the target groups should be aware about the correct condom usages. Condom demonstration and redemonstration should be in every BCC sessions.
<p>Expectation from UPSACS/UP-PSU</p>	<ul style="list-style-type: none"> ➤ The NGO staff desired the regular monitoring and supportive visits by UPSACS/UP-PSU officials. ➤ Counsellor require training on counselling for proper counselling.. ➤ The PM asked for the early training in MIS and reporting system in Targeted Intervention. ➤ The project team required more IEC materials to be distributed/to make aware to the community.

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Nisq K. The 20/02/07.

